



Sommet Union Africaine - Union Européenne 2017
African Union - European Union Summit 2017

29 - 30 Novembre 2017
Abidjan, Côte d'Ivoire

Briefing Note to the Press

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1. GENERAL INFORMATION

The 5th African Union - European Union Summit will be held on 29 and 30 November 2017 at Sofitel Hotel Ivoire, located at Hassan II Boulevard in Abidjan.

The Summit will begin mid-day on November 29, with a lunch of the Heads of State and Government, and end on November 30, 2017.

The final detailed program will be given later on the summit website: www.sommetuaue2017.ci

2. ARRANGEMENTS FOR THE PRESS

Specific arrangements are planned for journalists on the Summit site. These arrangements include a press center and a press conference room.

The press center is made of 3 spaces:

- a workplace for journalists consisting of 424 workstations with high speed wired and wireless internet access; 50 of these stations are equipped with computers. The workspace also includes printers and a video and audio content download area for the press
- two briefing rooms with a capacity of 85 places each will be provided.

The press conference room has a capacity of 385 seats. It includes simultaneous translation material in two languages: French and English.

These spaces are accessible on presentation of press badges.

3. PHOTO AND VIDEO COVERAGE

The photo and video coverage of the Summit will be entirely ensured by the official broadcaster.

All the video offer will be available:

- live streaming
- via satellite down towards Africa and Europe
- and download from the Press Center.

In the press workspace, there will be a free Host Broadcaster, only HD feed.

Journalist will have a free access to live broadcast on satellite: KA or KU Band for Europ, C Band for Africa.

A selection of photos taken by the official photographers will also be available on the Summit website (<http://www.sommetuaue2017.ci/photo>), in HD.

Arrivals of Heads of Delegation will be covered by TV / Photo media on a “first come, first served” basis at the following locations:

- in the lobby of the Building of Sofitel Hotel Ivoire
- and in the lobby of the Tower of Sofitel Hotel Ivory.

The welcome of the Delegations by the President of the Republic of Côte d'Ivoire will be covered by the official broadcaster.

4. MEDIA ACCREDITATION

Media representatives wishing to cover the African Union - European Union Summit must ensure that they have accreditation.

It will be possible to apply for accreditation on the Summit website, until November 23, 2017.

Accreditation applications can only be submitted online via this link: <https://www.ua-ue.org/mediareq.aspx>

You will receive an acknowledgment of receipt by email.

Applications received after the expiry of these time limits may be refused.

N.B.: **Trainees journalists** working for media outlets but not having a press card are not allowed to apply for accreditation.

Badges collection

Media are identified thanks to orange badges.

Accreditation badges can be collected:

- from 25 to 28 November at the Accreditation Center, located at Sofitel Hotel Ivoire in Cocody Abidjan

- and 29 November 2017 at the Accreditation Center at Hotel Communal, 700 meters from Sofitel Hotel Ivoire.

When collecting your identification badge, the following documents shall be submitted:

- **a valid passport**
- **a valid press card** (or, for media representatives from countries that do not issue a press card, the **ORIGINAL** of a letter in English or French - **faxes will not be accepted** - signed by the editor-in-chief of your newspaper, confirming your journalistic status and your presence to cover the Summit);

No accreditation badge shall be issued in the event of failing to submit any of these documents.

Group registration and grouped collection of badges

Journalists working for the same newspaper may be registered and their badges can be collected by a representative for the group.

Documents to be submitted when collecting badges:

- **ORIGINAL** letter (**faxes will not be accepted**) indicating that the person is authorized by his newspaper to collect these badges;

4. VISAS

Media representatives must have a valid visa to enter Ivorian territory. Therefore, they are advised to obtain their visa in advance by submitting the required documents to the competent Côte d'Ivoire embassy / consulate of their country of residence.

Once the accreditation request for the Summit has been completed online, you will receive an acknowledgment of receipt by email.

It is essential that you print this email and attach it to your visa application. It is advisable to apply for a visa as soon as possible.

For more information on visa application procedures, please visit:
<http://www.diplomatie.gouv.ci/voyageur.php?num=4>

5. INFORMATION RELATING TO ACCOMMODATION

Media representatives must book their own accommodation. INJS premises are reserved for the press and we encourage media representatives to stay there.

For journalists who wish, an alternative list of hotels recommended by the State of Côte d'Ivoire will be given later on the Summit website and the accreditation platform.

6. TRANSPORTATION

Please, note that shuttles will be available from the airport to INJS. Shuttles will also be available from INJS site to Sofitel Hotel Ivoire during the Summit.

For more information on public transportation, you can visit the website of the Summit: <http://www.sommetuaue2017.ci/adresses-utililes/>

7. FOCAL POINT

For further information, please contact the Summit Press Service:

- Tel: +225 58 89 10 45/20 21 38 28 /
- Email: k.keita@communication.gouv.ci

We invite you to regularly visit the Summit website for updated information: <http://www.sommetuaue2017.ci/>